



# 2009

# Exhibitor Order Form Event Services & Parking

- ▶ To order exhibitor services please refer to the attached form.
- ▶ To receive **DISCOUNTED** Exhibitor Parking Rates, please follow the directions on the back of this page.
- ▶ January 1, 2009 – August 31, 2009

CALGARY STAMPEDE EVENT SERVICES  
403-261-0377 • fax 403-261-0144 •  
Email: [eventservices@calgarystampede.com](mailto:eventservices@calgarystampede.com)  
Parking Office 403-261-0153

## EXHIBITOR PARKING

The parking rate at Stampede Park is \$11.43 (plus GST) Effective January 2, 2009

We are pleased to offer a discounted parking rate to Exhibitors that pre-purchase parking permits **14 days prior** to the first move-in date.

### **Benefits of pre-purchasing parking permits**

- The discounted rate is \$9.52 per day, per permit plus GST.
- Available at Parking Booth when exhibitor arrives
- Order and pay for all services with one easy step.

**Additional important information regarding pre-ordered Exhibitor parking permit(s) follows:**

1. Orders **must be received 14 days prior to the first move-in date.** We are unable to process parking orders received after this deadline. If you miss this deadline, please purchase permits from the main park gates or the Exhibitor entrance (14<sup>th</sup> Avenue – Half block West of Olympic Way S.E.) upon arrival to your event. For your convenience, on-site permits may be purchased at the Exhibitor entrance location by credit card, cash or cheque.
2. Parking rates apply to move-in, event and move-out days.
3. Permits **must** be ordered for a minimum of two days.
4. Permits will be issued from the Exhibitor's Entrance (during the specified move-in dates and times. Refer to your Exhibitor's Manual for the move in schedule. Permits are **not** mailed out.
5. Complete the attached Event Service order form, using the formula below.
6. Refunds are **not** available after processing.
7. Permits will be issued by company name.
8. Confirmation will be sent via email or fax from the parking office, please include this information on order form.

### **SAMPLE**

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED <b>Indicate dates required for each permit ordered</b>	UNIT PRICE	AMOUNT
2	Mon. <b>25</b> Tues. Wed. Thurs. Fri. <b>22</b> Sat. <b>23</b> Sun. <b>24</b>	\$10.48 X <b>4</b> days X <b>2</b> permits	\$83.84
1	Mon. Tues. Wed. Thurs. <b>21</b> Fri. Sat. <b>23</b> Sun.	\$10.48 X <b>1</b> days X <b>2</b> permits	\$20.96

For the above example; two 4-day permits valid from 22nd through to 25th inclusive and one permit valid for the 21st and one permit valid for the 23rd.

Parking permits must be presented or purchased at parking gate to allow parking lot access.

***Rates are subject to change without notice.***



# CALGARY STAMPEDE 2009 Exhibitor Order Form

Advance rates apply only to orders received a minimum of 14 days prior to first day of move-in.  
Orders arriving after this deadline will be subject to regular rates. All orders require pre-payment.

Services will not be installed until full payment has been made.

* Electrical Services			Audio Visual Services			
<b>Power is provided during event hours only. Price is for power drop only.</b>			<b>Power is provided to Audio Visual equipment that requires power at no additional cost.</b>			
<b>Indoor Services</b>	<b>14-day Advance</b>	<b>After Deadline</b>		<b>14-day Advance Daily</b>	<b>Weekly</b>	<b>After Deadline Daily</b>
800 watt 2 outlet box 6 amps 120V	\$98.75	\$123.50	20" TV & VCR combo with stand	\$75.00	\$262.50	\$93.75
1500 watt 4 outlet box 15 amps 120V	\$107.00	\$133.75	20" TV with draped stand	\$35.00	\$122.50	\$43.75
2000 watt 20 amps 120V	\$119.00	\$148.75	28" TV with draped stand	\$75.00	\$262.50	\$93.75
30 amp 125V - (RV Power)	\$160.00	\$200.00	45" TV with draped stand	\$175.00	\$612.50	\$218.75
<b>Under Carpet Wiring</b> (Floor plan required)	<b>add 25% per unit</b>		26" LCD TV	\$150.00	\$525.00	\$187.50
<b>24 hour power</b>	<b>add 25% per unit</b>		32" LCD TV	\$300.00	\$1,050.00	\$375.00
<b>Outdoor Services</b>	<b>add 45% per unit</b>		42" Plasma TV (plus installation fee)	\$400.00	\$1,400.00	\$500.00
<b>If connection to equipment is required, labour fees will apply.</b>			Plasma/LCD Install Fee for Custom Installations	\$50/hr	n/a	n/a
<b>208 volt service single phase</b>			Flat/Plasma TV Stands	\$125.00	\$437.50	\$156.25
~15 amp	\$175.75	\$219.75	VCR Autoplay	\$50.00	\$175.00	\$62.50
~20 amp	\$226.50	\$283.25	DVD Player	\$50.00	\$175.00	\$62.50
~30 amp	\$322.75	\$403.50	DVD Player (PAL)	\$60.00	\$210.00	\$75.00
~40 amp	\$350.50	\$438.25				
~50 amp	\$376.75	\$471.00	Standard Overhead Projector	\$35.00	\$122.50	\$43.75
Over 50 amp	<b>"by quote"</b>		High Intensity OH Projector	\$100.00	\$350.00	\$125.00
<b>208 volt service three phase</b>			AV Stands	\$25.00	\$87.50	\$31.25
~15 amp	\$252.00	\$315.00	Flip-chart with paper and markers (per day)	\$30.00	n/a	\$37.50
~20 amp	\$345.75	\$432.25	Poster Easel (per day)	\$15.00	n/a	\$18.75
~30 amp	\$491.50	\$614.50	Whiteboard (per day)	\$25.00	n/a	\$31.25
~over 30 amp	<b>"by quote"</b>		3 foot screen	\$35.00	\$122.50	\$43.75
<b>Lights (power not included)</b>			8 foot screen	\$40.00	\$140.00	\$50.00
~1 bulb clip-on style (150 watt)	\$25.50	\$32.00	12 foot screen	\$100.00	\$350.00	\$125.00
~2 bulb floor stand (150 watt)	\$50.00	\$62.50	Cassette Tape Player	\$35.00	\$122.50	\$43.75
~3 bulb floor stand (150 watt)	\$59.25	\$74.00	CD Player	\$40.00	\$140.00	\$50.00
~500 watt quartz light with stand	\$56.75	\$71.00	Microphone(wired) with stand	\$40.00	\$140.00	\$50.00
<b>Lights (power provided)</b>			<b>*Wireless mic (UHF)</b>			
~ Hi-Bay Lights (power provided)	\$154.00	\$192.50	~Lapel or hand-held	\$95.00	\$332.50	\$118.75
<b>Accessories</b>			<b>Sound Systems</b>	<b>"by quote"</b>		
~ Extension Cord	\$11.00	\$13.75				
~ Power Bar	\$13.00	\$16.25				
* Telephone Services			* High-Speed Internet Access			
	<b>14-day Advance</b>	<b>After Deadline</b>		<b>14-day Advance Daily</b>	<b>After Deadline Daily</b>	
<b>Telephone (indoors)</b>			<b>Wired Dynamic (*Basic Browsing)</b>	\$150.00/day	\$200.00/day	
~Voice line c/w handset	\$185.00	\$231.00	~Single Private DHCP assigned address. No connection sharing. (*Ports: http, https, ftp, pop, smtp, imap, msn mess.)			
~Voice mail add on	\$30.00		<b>Wired Dedicated (All ports open)</b>	\$330.00/day	\$400.00/day	
~Fax line	\$168.00	\$210.00	~Dedicated service, single Valid IP address.			
~Dial up line for credit card/debit POS modem use (must be programmed to dial 9)	\$168.00	\$210.00	<b>Wireless Internet</b>	\$99.00/day	\$99.00/day	
<b>Telephone (outdoors)</b>	\$231.00	\$290.00	~Wireless not available in all buildings/locations.			
ISDN or other dedicated circuits	<b>"by request"</b>		<b>Outdoor Services</b>	<b>"by quote"</b>		
(require minimum 4 week advance notice)						
<b>Internet access is not included in the above services. Credit cards required for long distance capabilities. Long distance charges will appear on your credit card following the event. All phones dial "9" for outside access.</b>						

\* Services provided exclusively by the Calgary Stampede. Please see reverse side for additional services.  
For further information, please visit our website at [www.stampedevenues.com](http://www.stampedevenues.com)



# Calgary Stampede

## 2009 Exhibitor Order Form

Services will not be installed until full payment has been made.

Custom Signs & Banners		
	14-day Advance	After Deadline
14" X 22" Coroplast Sign	\$56.25	\$70.25
14" X 44" Coroplast Sign	\$67.50	\$84.50
22" X 28" Coroplast Sign	\$84.25	\$105.25
2' X 4' Coroplast Sign	\$95.50	\$119.25
4' X 8' Coroplast Sign	\$219.25	\$274.00
Vinyl banner (minimum banner charge \$89)	\$9.00/ft	N/A
<p>Price includes up to 10 words (2 colours) Over 10 words add \$.89/word</p> <p>We would be happy to quote special orders.</p>		

* Plumbing Services		
	14-day Advance	After Deadline
<b>Natural Gas connection</b>	\$330.00	\$412.50
~Each additional connection	\$110.00	\$137.50
Gas service not available in all locations		
<b>Cold water service</b>	\$160.50	\$200.75
~Each additional connection	\$65.00	\$81.25
~Triple Sink unit (with hot water & drain where available)	\$285.00	\$356.25
<b>Cold water fill &amp; drain</b>		
~up to 300 gallons	\$180.00	\$225.00
~over 300 gallons	"by quote"	
Holding tank – 20 gallon capacity	\$35.00	\$43.75
<b>Outdoor Services</b>	add 45% per unit	
Drains not available in all locations		

* Banner Hanging		
	14-day Advance	After Deadline
<b>Indoor</b>		
~Up to 8' vinyl	\$90.00	\$113.00
~8' to 20' vinyl	\$110.00	\$138.00
~Over 20'	"by quote"	
~Multi-Sided	"by quote"	
<b>Outdoor locations</b>	"by quote"	
<p>Price may vary depending on weight/size &amp; booth location.</p>		

Special Equipment		
	14-day Advance	After Deadline
<b>Draw Drum</b>		
~small table top (per day)	\$30.00	\$37.50
~floor model (per day)	\$50.00	\$62.50

* Exhibitor Parking Permits	
<b>Advance Orders Only</b>	
Orders must be received 14 days prior to the first move-in day.	
Limited parking is available. Permits will be designated on a first-come first served basis.	
Parking permit (min. of 2 days) - \$9.52 per permit, per day plus GST **	
Permits can be picked up at the Parking Booth Entrance when exhibitor arrives during the event move-in. These permits must be pre-ordered 14 days in advance. We are unable to mail out permits.	
Multi-day and single day exhibitor parking permits are available for purchase at all main parking entrances. Single entry general admission parking is available at main gates. Regular rates apply	

* Services provided exclusively by the Calgary Stampede	
** Prices subject to change without notice.	
Goods and Services Tax (GST) NOT included in the listed prices	
Phone: 403.261.0377 Fax: 403.261.0144 Email: eventservices@calgarystampede.com	
Parking Office Phone: 403.261.0153	



**MAIL/FAX/EMAIL TO:**  
**Calgary Stampede ~ Event Services**  
 Box 1060, Station M, Calgary, Alberta T2P 2K8  
 Phone: 403.261.0377 or Fax: 403.261.0144  
 Email: [eventservices@calgarystampede.com](mailto:eventservices@calgarystampede.com)

**COURIER ADDRESS:**  
 Roundup Centre  
 Event Services  
 20 Roundup Way S.E.  
 Calgary, Alberta T2G 2W1

**2009 Exhibitor Order Form**

PLEASE PRINT OR TYPE

<b>Company:</b> _____	<b>Contact:</b> _____
<b>Phone:</b> _____ <b>Fax:</b> _____	<b>Event:</b> _____ <b>Dates:</b> _____
<b>Address:</b> _____	<b>Email Address:</b> _____
<b>City/Province/Postal Code:</b> _____	<b>Booth #</b> _____

**Advance rates apply for orders received a minimum of 14 days prior to move-in.**

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED	UNIT PRICE	AMOUNT
	800 WATT 2 OUTLET BOX - 6 amps		
	1500 WATT 4 OUTLET – 15 amps		
	TELEPHONE LINE Long Distance • NO • YES If yes, please provide Credit Card below		
	LINE USE • FAX • VOICE • Credit Card/Debit POS machine (program modem to dial 9)		
	<b>ADDITIONAL SERVICES (PLEASE SEE ATTACHED PRODUCT PRICE LIST) e.g.: Internet, special electrical, plumbing, signs, banners. Please indicate below.</b>		
<b>Parking</b>	<b>Each Permit must be ordered for a minimum of two days. Specify dates required.</b>		
	Mon. ___ Tues. ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Sun. ___	Rate x day x permits	
	Mon. ___ Tues. ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Sun. ___	Rate x day x permits	
	Mon. ___ Tues. ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Sun. ___	Rate x day x permits	
<b>METHOD OF PAYMENT in Canadian Funds</b> <b>All orders must be accompanied by a major credit card.</b>		<b>Sub Total</b>	
• American Express • MasterCard • Visa • Cheque payable to "Calgary Stampede"		<b>GST Add 5%</b>	
Credit Card No. _____	Expiry Date _____	<b>TOTAL</b>	
<b>GST # R#118823467</b>	Month / Year		

**By signing below, customer agrees to all terms and conditions stated on this form.**

Orders received after the advance deadline are subject to On Floor Regular Rates, and the balance owing will be charged to the above credit card. A \$15.00 charge will be added to N.S.F. cheques. If you ordered our telephone service and if long distance charges apply we will charge your credit card following the show. The Calgary Exhibition & Stampede Limited ("CE&S") and the City of Calgary will not be liable for any loss, costs, damages or expenses, incurred directly or indirectly as a result of or as a consequence of any third party including any third party Service Providers inability or failure to provide telecommunications, utilities or miscellaneous services or any interruption thereto. Customer is liable for and shall indemnify the CE&S for any loss of or damage to all equipment or materials loaned or rented to Customer by CE&S regardless of how caused. **No refunds after installation or processing of payment(s). Credit cannot be given for service or equipment installed and not used.** Due to the temporary conditions, which exist during set-up, installation of services is not guaranteed upon exhibitor arrival. We will endeavor your services as early as possible, but all services are not guaranteed until the start of the event.

**All orders must be prepaid. Services will not be installed until full payment has been made.**

**AUTHORIZED CUSTOMER SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

FOR OFFICE USE ONLY:

ELECTRICAL _____	30601-57509
COMMUNICATIONS _____	30601-57512
OTHER _____	30601-57515
INTERNET _____	30601-56202

PLUMBING _____	30601-57511
TELEPHONE _____	30601-57510
PARKING _____	30800-56501

**This form is your official invoice copy – please keep a copy for your records.**